

**Gargrave Parish Council**  
**Clerk: Miss Jayne Dunlop**  
**Gargrave Village Hall, West Street, Gargrave, BD23 3RD**  
**Tel: 01756 668209. E-mail: gargravepc@yahoo.com**

Dear Councillor

21 April 2026

You are summoned to attend the next meeting of Gargrave Parish Council staffing committee to be held on **Wednesday 22 April** at 10.30am in Gargrave Village Hall Match room.

*Jayne A. Dunlop*

Miss J.A. Dunlop (Clerk)

## **A G E N D A**

1. To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at agenda items 2 and 3 being prejudicial to the public interest.
2. To consider staff appraisal arrangements.
3. To consider clerk's hours of work
4. To consider personnel & employment policies and procedures.