

Gargrave Parish Council
Minutes of the Finance Meeting held on 26th November 2025

Present: Claire Cadman, Chair, Ian Ackroyd(IA), Martin Banks (MB), Steve Coetzer (SC)
Jayne Dunlop, Clerk.

1. To receive apologies for absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.
Apologies were received from D. Shuttleworth, C. Hoskin, K. Hunter and D. Steele.

2. Minutes: To approve the minutes of the Finance meeting held on the 26th November 2024.

The Chair proposed, MB seconded and it was agreed that the minutes of 26th November 2024 should be approved.

3. To receive information on the following and decide further action where necessary.

- Draft budget review
MB circulated a draft budget. Calculations for staff salary and village hall rent were queried and these were amended.
The figures for park and equipment maintenance and gov.uk email costs were increased by £300 and £200 respectively.
- The Clerk was asked to circulate all training course information from YLCA.
- There was discussion around what some of the budget headings included and also regarding potential spend along the river bank for the gabions and river wall replacement fees.
- Money not spent on gabions this year will be available for river works next financial year. A figure for work next year is not available but the quotation from JBA (to be refined) for fees and planning for a temporary/permanent wall fix was used as a basis for estimating what might be required. The Clerk was instructed to seek fixed costs and time/material costs from JBA.
- There was discussion around the amount needed for reserves and also the amount of available cash in hand that would be available at the end of the financial year.
- A 5% increase was added for most items to ensure the budget covers potential rises over the next twelve months.
- The draft budget will be updated and delivered to the parish council meeting on December 3rd.

3.1 Suggestions for new additions to the budget

No items were suggested for inclusion in the budget.

3.2 Precept setting

Using the draft budget figures an increase of 6.43%, £4.18 for a band D was recommended.
This increases the precept from £54,000 to £58,000

Meeting closed at 9.15pm