

Gargrave Parish Council
Acting Proper Officer
Gargrave Village Hall, West Street, Gargrave, BD23 3RD
Tel: 01756 668209. E-mail: gargravepc@yahoo.com

Dear Councillor,

31st October 2024

You are summoned to attend the next meeting of Gargrave Parish Council, to be held on **Wednesday 6th November 2024 at 7.15pm.**

(Members of the public will adhere to the rules set by the council for this session)

A G E N D A

- 1. Chairman's Opening Remarks** To receive Chairman's opening remarks.
- 2. To receive apologies for absence.**
To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.
- 3. Declaration of Disclosable Pecuniary and Other Interests**
To receive any declarations of interest under the council's code of conduct or members register of Interests.
- 4. Minutes**
To approve the draft minutes of the meeting held on the 2nd October 2024
- 5. Reports from Invited Guests and North Yorkshire Council**
 - 5.1** Presentation from Dave Pascoe of Restorative Solutions on drawing up a Traveller Gypsy Roma code of conduct.
 - 5.2** Cllr Simon Myers
- 6. To receive information on the following ongoing issues and decide further action where necessary.**
 - 6.1** Traveller Working Group Update
 - 6.2** Councillor Vacancy
 - 6.3** Clerk and RFO vacancy
 - 6.4** Stepping Stones
 - 6.5** Remembrance Sunday
 - 6.6** Change of Bank account signatory
 - 6.7** Tree and River Survey
 - 6.8** Gargrave Events Committee - Xmas Lights
- 7. Parish Communications Plan.** Resolution - to develop a plan to improve council communications.

- 8. Office IT computer system.** Resolution - to allow the Proper Officer to investigate and cost necessary upgrades.
- 9. Public Participation** to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda, or any matters of relevance to the Parish.
Note: 30 minutes may be set aside for public participation. Any member of the public shall not speak for more than 10 minutes as an individual or 15 minutes as a group.
- 10. To consider the following planning applications and decisions.**
- 10.1** ZA24/26331/TPO – Refused under TPO arrangement
 - 10.2** ZA24/26403/TCA
 - 10.3** ZA24/26380/TCA
 - 10.4** ZA24/26290/VAR

9. Financial matters

To receive and approve the schedule of cheque payments and receipts as tabled.

10. Parish Clerk Correspondence Report

To receive and consider any items of correspondence or communication brought forward by the Clerk. Some items on the agenda may be prejudicial in the public interest and the council is requested to consider the exclusion of the Press and Public in accordance with the Public Bodies Admissions to Meetings Act 1960.

11. To notify the Clerk of matters for inclusion on the Agenda of the next meeting.

To confirm the date of the next meeting as **Wednesday 4th December 2024.**

Signed by:

Martin Banks
Acting Proper Officer
Gargrave Parish Council