

**Gargrave Parish Council**  
**Acting Proper Officer**  
**Gargrave Village Hall, West Street, Gargrave, BD23 3RD**  
**Tel: 01756 668209. E-mail: gargravepc@yahoo.com**

Dear Councillor,

25th Sept 2024

You are summoned to attend the next meeting of Gargrave Parish Council, to be held on **Wednesday 2<sup>nd</sup> October 2024 at 7.15pm.**

(Members of the public will adhere to the rules set by the council for this session)

**A G E N D A**

- 1. Chairman's Opening Remarks** To receive Chairman's opening remarks.
- 2. To receive apologies for absence.**  
To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.
- 3. Declaration of Disclosable Pecuniary and Other Interests**  
To receive any declarations of interest under the council's code of conduct or members register of Interests.
- 4. Minutes:**  
To approve the draft minutes of the meeting held on the 11<sup>th</sup> September 2024
- 5. Reports from Invited Guests and North Yorkshire Councillor**  
To receive reports from any invited guests and from North Yorkshire Councillor Simon Myers.
- 6. To receive information on the following ongoing issues and decide further action where necessary.**
  - 6.1** Tree and River Survey
  - 6.2** Councillor Vacancy
  - 6.3** Traveller Working Group Update
  - 6.4** Parish Clerk Vacancy
  - 6.5** Stepping Stones update
  - 6.6** Gargrave Wildlife Working Group
  - 6.7** Gargrave Events Committee - Bonfire plan
  - 6.8** Church magazine article
  - 6.9** Eshton Road wall site
- 7. Public Participation**  
To convene a public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda, or any matters of relevance to the Parish.

Note: 30 minutes may be set aside for public participation. Any member of the public shall not speak for more than 10 minutes as an individual or 15 minutes as a group.

**8. To consider the following planning applications and decisions.**

- 8.1 ZA24/26333/TCA
- 8.2 ZA24/26331/TPO
- 8.3 ZA24/26330/TCA
- 8.4 ZA24/26337/TCA

**9. Financial matters**

To receive and approve the schedule of cheque payments and receipts as tabled.

9.1 External Audit Report update

9.2 Internal Audit Account-Ant company re-engaged for 2024-2025.

**10. Parish Clerk Correspondence Report**

To receive and consider any items of correspondence or communication brought forward by the Clerk. Some items on the agenda may be prejudicial in the public interest and the council is requested to consider the exclusion of the Press and Public in accordance with the Public Bodies Admissions to Meetings Act 1960.

**11. To notify the clerk of matters for inclusion on the Agenda of the next meeting.**

To confirm the date of the next meeting as Wednesday 2<sup>nd</sup> October 2024

Martin Banks  
Acting Proper Officer  
Gargrave Parish Council