

# GARGRAVE PARISH COUNCIL

Minutes of Parish Council Meeting  
Held Wednesday 3<sup>rd</sup> July 2024

## Present:

Gregory L Butt (GLB) Chair  
Martin Banks (MB)  
Chris Hoskin (CH)  
Alan Sutcliffe (AS)  
Derek Steele (DSt)  
Deborah Redfearn Clerk

In addition:

Nick Appleyard and Cameron Blake from the Environment Agency  
, 4 members of the public.

## 1. Chairman's Opening Remarks

The Chair opened the meeting and welcomed everyone to the meeting.

## 2. To receive apologies for absence: Cllr Janet Sugden (JS). Cllr David Shuttleworth (DS)

## 3. To receive any declarations of interest not already declared under the Council's Code of Conduct or any members Register of Disclosable Pecuniary Interests:

Nothing declared.

## 4. To confirm the minutes of the last meetings held on the 5<sup>th</sup> June 2024 and also the Annual Parish Council Meeting held on 3<sup>rd</sup> May 2024 , as true and correct records;

The minutes were accepted as a true record. The acceptance of the minutes for 5<sup>th</sup> June was proposed by DSt and seconded by CH. All in favour and accepted unanimously. The acceptance of the minutes of the Annual Meeting was proposed by KH and seconded by DSt. All in favour and accepted unanimously.

## 5. Reports from Invited Guests and North Yorkshire Councillor.

Nick Appleyard and Cameron Barker attended the meeting from the Environment Agency to talk about flood prevention. They commented that they considered that the majority of change to the river since the removal of the weir at Mativ had now happened due to the heavy rain over the winter period and that the level and route of the river should now settle. They outlined the current flood risk in the village and also their plans on engaging with residents during the risk appraisal and project development of a potential scheme to reduce flood risk. The current risk assessment was completed prior to the removal of the weir and they would now revisit the modelling work to reflect the changes. They have provided a copy of their presentation.

## 6. Community Emergency Plan

It was outlined that due to the resignation of both the previous Clerk and Chair that the information contained in the Community Emergency Plan was out of date and needed to be updated. There are two issues which need review. In the short term the front page of

the plan needs to reflect changes with Parish Council Personnel, and this needs to be followed by an in depth review of the full document and a reaffirmation of all the contacts listed and their availability.

It was proposed that the following phased approach is undertaken:

Phase 1 – Change the contact names on the front sheet of the Plan

Phase 2 – A further review of the document to be undertaken by the Chair and Clerk .

Proposed by GLB and seconded by DS. All in favour.

## **7. To receive information on the following ongoing issues and decide on further action where necessary:**

### **I. River**

CH and DS outlined the primary findings of their investigation of the river. This included information about the continuing erosion of the river banks, the deposition of silts causing vegetation to grow within the course of the river and also details about obstructions. It was agreed that CH and DS would provide a diagram/map showing trees that required attention for the next meeting,

### **II. Stepping Stones**

There was discussion around the stepping stones adjacent to River Place. There are concerns about the continuing erosion in the area and whether it is timely to replace the fallen stones at the current time. After consideration of different options the following action was identified.

Resolution : To remove all the stepping stones and the large natural stones (monoliths) and store them safely until a final decision whether or not to reinsate the crossing is made. In addition the platform on the Goffa Mill side should be removed and the bank made safe.

Proposed: CH, seconded by DS. All in favour.

### **III. Playground**

MB reported on the current work being undertaken to maintain and upgrade the playground. Work had already started but the main installation work would commence on the 8<sup>th</sup> July. Letters informing residents of the start of work have been distributed to all the properties on Airedale Avenue.

### **IV. Environment – current issues**

The Chair outlined that a working group had been discussed and agreed at the previous meeting but it had failed to be recorded in the minutes. In light of this it was proposed that this meeting approve the formal setting up of such an Environmental Working Group comprising GLB, MB, KH and MOP Mark Bolton. The Chair read out an email he proposed to be sent to Graham Tarn at NYCC regarding issues at Kelber Farm.

Proposed by GLB, seconded by AS. All in favour.

## **8. Gypsies and Travellers**

The Chair reported that he, KH and a MOP had attended the Post Appleby Fair public meeting in Appleby. He reported that the event gave a good insight into the issues,

both negative and positive and also highlighted actions the Parish Council could progress in their future response to the issues.

The Clerk outlined that the Parish Council had communicated with Masham Parish Council who had also experienced issues with gypsies and travellers this year, and that it was the ambition to hold a meeting with Masham PC in the future to share information and experience.

## 9. Public Participation

A MOP asked if copies of Parish Council documents and information could be placed in the notice board outside the Village Hall in addition to the notice board on the High Street. Following a discussion it was agreed that while there was no legal obligation to display the information in multiple locations, the Parish Council would ask the Village Hall Committee if it would be possible to use their notice board in the future.

## 10. To consider the planning applications and decisions:

To consider and comment on planning applications within the Gargrave parish as published on the North Yorkshire Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting.

See attached list.

## 11. Financial Matters

To receive and approve the schedule of cheque payments and receipts as tabled or presented at the meeting that require signing in accordance with the Financial Regulations.

GARGRAVE PARISH COUNCIL			
Invoice Review: JULY 2024			
Date	ITEM DESCRIPTION	INCOME	PAYMENTS
04/06/2024	WAGES		574.63
10/06/2024	NPOWER WAYLEAVE	45.39	
12/06/2024	I&I INTERNET SERVICES		8.40
17/06/2024	VILLAGE HALL RENT		216.67
10/06/2024	CEF		134.36
	J C COWGILL JUNE CUT		1,434.71
	BECKS GARDEN MACHINERY - MOWER		420.00
	J C COWGILL AIREDALE AVENUE CAR PARK		360.00
	NAT WEST AS AT 30/06/2024 - £24,078.04		
		45.39	3,148.77

With reference to the payment of £420.00 to Becks Garden Machinery MB outlined that this was related to the previous agreement with GWWG to support the purchase of equipment. In this instance there was a small shortfall between the funds available to the group and it was proposed that in addition to the previous contribution made by the Parish Council that this shortfall of £28.83 was also made.

All in favour

**12. To consider the following new correspondence**

To receive and consider any items of correspondence or communication brought forward by the Clerk. Some items on the agenda may be prejudicial in the public interest and the council is requested to consider the exclusion of the press and public in accordance with the Public Bodies Admissions to Meetings Act 1960.

**See attached list.**

**13. Notify the Clerk of matters for inclusion on the agenda of the next meeting.**

To confirm the date of the next meeting as **Wednesday 7<sup>th</sup> August 2024**

There being no further business the meeting closed at 21:30hrs.