

GARGRAVE PARISH COUNCIL

**Minutes of the Annual Meeting of the Parish Council
held on Wednesday 1st May 2024**

Present: Cllrs Steve Coetzer (SC), Martin Banks (MB), Cllr Butt, David Shuttleworth (DS) (part), Karen Hunter (KH), Alan Sutcliffe (AS), Derek Steele (DS), one member of the public

- 1. To receive apologies: Janet Sugden (JS), Chris Hoskin (CH)**
- 2. To receive the Chairman's speech and thanks. After giving the Chairmans' speech, Cllr Coetzer formally resigned his role as both Chair and Parish Councillor.**
- 3. Election of Officers: Chairman, Vice Chair and two Responsible Financial Officers (2xRFO's)**

The Clerk asked for recommendations and votes for these roles:

Chairman – MB proposed GLB, seconded by AS. All in favour.

Vice Chairman – GLB proposed KH, seconded by AS. All in favour.

RFO's –AS proposed MB and JS to continue in their roles, seconded by KH. All in favour.

Appointment of Internal Auditor - the Council voted for Charlotte Smith representing Account- Ant.co.uk to continue as Internal Auditor for the Parish Council.

4. Standing Orders:

Proposal: The financial limit in Standing Orders should be raised from £500 to £1000 as previously outlined by the RFO.

Resolved: All in favour.

5. Any Reports: No reports received.

The meeting closed at 7.00pm.

Deborah Redfearn

Clerk