

# **GARGRAVE PARISH COUNCIL**

**Report dated 10.04.21**

## **Monthly Meetings:**

The country is slowly coming out of 'Lock Down'. However, the Parish Council have been informed through official channels that the indicator shows that face to face meetings will not resume until June 2021. We will of course keep the village updated of any changes on our website.

## **Parish Councillor Vacancies:**

The Clerk has ascertained which Parish Councillors are resigning their office and has placed adverts in the Parish Magazine, on our own website, on noticeboards and in shops in the village. This has also been advertised within the Gargrave News section of the Craven Herald.

It has been agreed that the closing date for applications will be Friday 30 April 2021.

## **Public Loans Board:**

The legally required processes of applying to the Environment Agency, CDC and the Public Loans Board, in order to replace the high stone wall bounding the River Aire and the plantation on South Street, have all been progressed through March.

The official process to borrow money from the Public Works Loan Board (PWLB) starts with council passing a resolution to borrow. This resolution has been passed, as mentioned in these minutes, and seeks the Secretary of State's approval for the proposed borrowing via the Department for Communities and Local Government (DCLG).

A business case report is now being produced by Gargrave PC which includes a breakdown of the proposed works, estimated costs, resident's consultations and financial planning to fund the loan repayments. Details of the type of loan, length of borrowing term, frequency of repayment and other associated details are added to the business case to complete the Application Form.

The Application Form is then forwarded to the NALC County Association for checking and endorsement. From there it goes to DCLG with their Local Government Funding Policy Team for approval. They aim to provide a response within 15 days.

Following DCLG approval we can then apply to the PWLB for the money. The PWLB aim to complete the funds transfer within 7 days of receiving the application.

#### **Various River Issues:**

The Environment Agency have suggested meeting with Parish Councillors with regard to other River Aire matters. This is being actioned between diaries.

#### **Code of Conduct:**

The Association we are members of has sent through information of a newly developed Code of Conduct for Parish and Town Councillors. This is an update of the one used at the moment. CDC have provided the Clerk with a document to be made available to any prospective new councillors. Bearing in mind this year is the last of a four year cycle and all then have to agree, or not to re-election in 2022. If more than nine names are put forward, a public village voting election will take place.

#### **Finance:**

The Finance Sheet prepared by the two Responsible Financial Officers, Cllr Janet Sugden and Cllr Martin Banks is set out below:

This was sent out by email to all Parish Councillors by the Clerk for approval.

<b>GARGRAVE PARISH COUNCIL</b>			
<b>Invoice Review: APRIL 2021</b>			
<b>DATE</b>	<b>ITEM DESCRIPTION</b>	<b>INCOME</b>	<b>PAYMENTS</b>
01/03/2021	WAGES 1		753.58
04/04/2021	NEWSQUEST MEDIA CRAVEN HERALD ADVERT		299.04
09/03/2021	VILLAGE HALL RENT		152.00
17/03/2021	1 & 1 INTERNET SERVICES		5.99
15/03/2021	VODAFONE - COUNCIL MOBILE PHONE		17.00
17/12/2020	J R TURNER - BENCH PLAQUE		50.00
31/03/2021	BJ & D ATKINSON - PART PAINTING OF RAILINGS		300.00
24/03/2021	MERRITT & FRYERS - PLAYGROUND WOOD		65.90
19/03/2021	NYCC GRANT FOR HIGH GREEN STEPS	350.00	
18/03/2021	TOOLSTATION - RED/WHITE HAZARD TAPE		3.25
18/03/2021	MERRITT & FRYERS - PLAYGROUND PAINT		35.98
	M BANKS - HAZARD TAPE FROM TOOLSTATION		3.25
	YLCA - WEBSITE ACCESSABILITY WEBINAR		15.00
	YLCA - CLOUDY IT WEBINAR		15.00
	YLCA - FINANCIAL INTERNAL CONTROLS WEBINAR		22.50
	CDC - TRADE WASTE CHARGES		129.22
	YLCA MEMBERSHIP		566.00
	CRAVEN STATIONERY - PRINTER TONER, PENS, PENCILS		92.65
	HMRC PAYE - JANUARY FEBRUARY MARCH 2021		433.94
NAT WEST as at: 31st March - £37,556.78		-----	-----
SKIPTON BS as at: 31st March - £20,680.35		350.00	2,960.30

Proposed by Cllr Peter Ward, seconded by Cllr Bryony Lebeter, all in favour and accepted.

### **Planning Applications – up to 7 April 2021**

**Appl. No. 2021/22400/FUL** Proposed demolition of garage and replace with holiday chalet at 47 Marton Road, Gargrave

**Appl. No. 2021/22511/HH** Single storey side extension and porch at 4 Hellifield Road, Gargrave

**Appl. No. 2021/22559/HH** Single storey front and side extensions at Milton Lodge, Gargrave

**Appl. No. 2021/22724/TCA** T1 Golden Leylandi – fell, T2 Apple-fell, T4 conifer-fell at Croft House, 19 High Street, Gargrave

**Appl. No. 2021/22725/TCA** 2 No. Spruce – Remove at 1 Paget Croft, Church Street Gargrave

**Appl. No. 2021/22694/TPO** T1 Yew-Remove and replant at St Andrews Church, Gargrave

**Appl. No. 2021/22719/TPO** 4 No. trees – remove at The Plantation, South Street, Gargrave

**Planning Decision Notice 2021/22429/HH** 2 storey extension, 3 Lock View, Gargrave - Grants Planning Permission.

**Planning Decision Notice 2020/22236/HH** First floor extension 50 Eshton Road, Gargrave Grants Planning Permission

**Refused Planning Permission – Appl. 2021/22388/HH** Proposed front entrance canopy at 3 Church Street, Gargrave

### **Correspondence List – up to 7 April 2021**

1. Benches map loaned to local volunteer group representative offering to refurbish benches.
2. Local resident's email advising they wish to postpone the tree planting until Autumn IMO a loved one, down at the Woodland Walk.
3. CDC information relating to Caravan/Mobile Home Site Licence conditions Consultation.
4. Confirmation from Co-op Community funding that the PC can use the funds raised for refurbishment of the railings around South Street Plantation.
5. Local Government Reform Consultation documentation from Richard Foster, CDC.
6. Email enquiry from local resident regarding the drainage channels being filled at Airebank Terrace
7. Tree Preservation Order correspondence, relating to trees down Airebank Terrace area.
- 8a) Email enquiry relating to alternative funding sources for river wall replacement

- 8b) Local resident's email supporting the PC's intention to take out a loan for the river wall replacement.
9. CDC email relating to Community Safety Hub option for advice/support regarding Travellers.
  10. New Code of Conduct by the Local Government Association launched.
  11. White Rose Updates 19 March 21 and 1 April 2021 latest information.
  12. Leaning Wall on Mark House Lane, correspondence from CDC and Cllr Simon Myers.
  13. Email from local resident confirming he has re-fixed the sign on Damside.
  14. North Yorkshire Police Community Messaging with new registering details.
  15. NYCC Bulletin Updates 24 March 2021 and 31 March 2021 from County Cllr Gillian Quinn.
  16. CDC Parish Liaison – Planning Development Session on Zoom 24 March 2021 information.
  17. Email enquiry relating to the AJ1 Project monies and our response.
  18. Enquiry made to CDC to ascertain the owner of the railings surrounding the public Toilets.
  19. Email from local resident asking for clarification of item on Correspondence List.
  20. Concerns raised by email relating to a fallen gravestone, passed onto Church Council for attention.
  21. Enquiry made re: installation of new light by Railway Station, and confirmation this work will be carried out after Easter.
  22. The Aire Rivers Trust, requesting a meeting to discuss installing an interpretation board on High Green.

Proposed by Cllr Martin Banks, seconded by Cllr Bryony Lebeter, all in favour and accepted.