

# Gargrave Parish Council

Cllr Stephen Coetzer (Chairman) Appointed Proper Officer  
Gargrave Village Hall, West Street, Gargrave, BD23 3RD  
Tel: 01756 668209. E-mail: gargravepc@yahoo.com

Dear Councillor,

26 January 2024

You are summoned to attend the next meeting of Gargrave Parish Council,  
to be held at The Gargrave Village Hall in the Annex on  
**Thursday 1<sup>st</sup> February 2024 at 7.15pm.**  
(Members of the public will adhere to the rules set by the council for this session)

## A G E N D A

### 1. Chairmans Opening Remarks

To receive Chairmans opening remarks

### 2. To receive apologies for absence.

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

### 3. Declaration of Disclosable Pecuniary and Other Interests

To receive any declarations of interest under the council's code of conduct or members. Register of Interests.

### 4. Minutes

To approve the draft minutes of the meeting held on the 3<sup>rd</sup> January 2024 (previously circulated).

### 5. Reports from Invited Guests and North Yorkshire Councillor

To receive reports from any invited guests and from North Yorkshire Councillor Simon Myers.

### 6. To receive information on the following ongoing issues and decide further action where necessary:

- I. Police Report
- II. A65 Vas Data Report (A65 East Bound)
- III. Affinity Public Lottery Feedback
- IV. Erosion of the riverbank opposite Mill Lane
- V. Removal of The Clerk from Bank Account – **Requires a Resolution**
- VI. Removal of stone wall at the playground – **Requires a Resolution**
- VII. Grass Cutting Contract – **Requires a Resolution**
- VIII. Agree the short list of applications and interview date/s for the Clerk Vacancy – **Requires a Resolution**

### 7. Public Participation

To convene a public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda, or any matters of relevance to the Parish.

**Note:** 30 minutes may be set aside for public participation. Any member of the public shall not speak for more than 10 minutes as an individual or 15 minutes as a group.

A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written or oral response will be given.

**8. To consider the planning applications and decisions:**

See attached List.

**9. Financial matters:**

To receive and approve the schedule of payments and receipts as tabled or presented at the meeting that require signing in accordance with the Financial Regulations

**10. Parish Clerk Correspondence Report**

To receive and consider any items of correspondence or communication brought forward by the Clerk. Some items on the agenda may be prejudicial in the public interest and the council is requested to consider the exclusion of the Press and Public in accordance with the Public Bodies Admissions to Meetings Act 1960.

**To notify the clerk of matters for inclusion on the Agenda of the next meeting.**

**To confirm the date of the next meeting as Wednesday 6<sup>th</sup> March 2024**

**S. Coetzer**

Cllr. Stephen Coetzer - Chairman

**Appointed Proper Officer to The Parish Council**