

GARGRAVE PARISH COUNCIL

Minutes of Parish Council Meeting
held Wednesday 5 October 2022

Councillors: Steve Coetzer (SC), Peter Ward (PW), Janet Sugden (JS), Martin Banks (MB), Chris Hoskin (CH), Joanne Hughes (JH), David Shuttleworth (DS), District Cllr Simon Myers, Kath Ashby – Clerk and several parishioners.

1. To receive apologies for absence: None received.

2. To acknowledge those present.

3. To receive any declarations of interest: Nothing declared.

4. To confirm the minutes of the last meeting:

The minutes of the last meeting held **Wednesday 3 August 2022** were accepted as a true record. Proposed by MB and seconded by PW. All in favour and accepted unanimously.

5. Matters requested by councillors:

5.1. District Cllr Simon Myers

Cllr Myers told the meeting that last month the Parish Council were asked if both he and Cllr Alan Sutcliffe would explain the housing figures for Gargrave.

He recently bumped into Janet Turner and she suggested we get in touch with the Consultants who help develop the Neighbourhood Plan to provide an accurate figure.

The questions to raise would be:

a) If in due course something happens with the Marton Road application, and something happens with the Saw Mill application, would it be appropriate to update the Neighbourhood Plan.

b) If Marton Road site is turned down, and the Saw Mill site is approved, would it be appropriate to update the Neighbourhood Plan.

Cllr Myers told the meeting that he thinks we will hear something very soon regarding the Marton Road application, possibly November 2022.

It was agreed that the Clerk would send out to all the Parish Councillors the information relating to the new Let's Talk Scheme including the Link provided, which Cllr Myers has sent through today.

It was agreed to place the Link on the Parish Council website.

This comprises of two documents, one showing the proposed new Office Structure for the new Council and secondly the current proposals for the Member Task and Finish Group on Council Tax harmonisation across the County.

Additional funds have been allocated for Ward Members to help with providing warm places in the Community, working with Volunteer Groups, Churches and Village Halls. Cllr Myers would welcome any feedback.

SC wished to raise his concerns on how difficult it is to speak to anyone at CDC. Today we were unable to get hold of anyone at CDC when the Clerk rang to Reception. The CDC Receptionist tried seven different extensions but no one was available to take a call. PW suggested that we write to the Chief Executive regarding this matter.

6. To receive information on the following ongoing issues and decide further action where necessary:

6.1. Co-option of Parish Councillors:

SC explained that one of the applicants had come down with Covid and had asked for a speech he attached to his email to be read out by the Chairman.

The Clerk took advice from CDC Monitoring Officer and the candidate was given two options by email.

The first was to join via a zoom link which was opened at 7.10pm or the Chairman would read out his speech to the meeting but there would be no option to ask all the candidates questions.

SC explained the procedure which was that each applicant would be given between 2-5 minutes to tell the meeting why they would like to join the Parish Council and what benefits they could bring.

Once the candidates had all had the opportunity to speak, they would be asked, along with the public present, to leave the room to allow the Parish Council to have a short deliberation.

The candidates and the public would then be asked to re-join the meeting when a vote would be taken. The two candidates with the most votes, will then be duly elected onto the Parish Council.

At 19.50pm as we still had no response from the absent candidate, a discussion took place and therefore it was decided to take a vote as to whether we should allow this candidate to be allowed to take part in the process or not, in the spirit of fairness to the other 4 candidates. The vote was cast, the majority vote was to exclude the candidate and for the process to continue. The zoom link was closed at this point and the process continued. At 19.56 we received an email from the absent candidate declining the offer of participating via zoom. The process was followed and the two successful candidates were voted on. We welcome Cllr Karen Hunter and Cllr Alan Sutcliffe.

6.2 Public Participation:

The two parishioners who had planned to raise certain matters agreed they would move these over to the November meeting.

6.3 Police Report:

These figures are for June 2022

Violence and Sexual Behaviour	4
Public Order	3
Other Crime	1
Total	8

6.4 Speeding/Yellow Lines (Church Street):

SC made a proposal to move this subject over to the November meeting. All in favour and accepted.

6.5 Trees/Hedges and Grass Cutting:

JH told the meeting that she has spoken to the Tree Surgeon twice and he plans to come to trim the hedge end of October/beginning of November. It has been agreed that he will cut down new growth but not cut low like he did last year.

The finger post also needs cutting around, as in the past.

CH raised concerns regarding the strimming under the hedge but JH pointed out that this was in the grass cutting contract.

6.6 Standing Orders & Financial Regulations:

This is a Resolution only to adopt these. SC told the meeting that these had been distributed to all the Parish Council and hopefully everyone has had time to read and digest these.

JH proposed, seconded by CH, all in favour and accepted.

6.7 Village Hall Rent:

PW told the meeting that the Village Hall is very much reliant on funds being raised and he proposed that we should agree to pay the increased rent which they are asking for.

All in favour and accepted.

To consider the planning applications and decisions:

See attached List.

8. Financial Matters:

8.1 To approve the accounts for payment.

SEPTEMBER 2022

INCOME

NIL

EXPENDITURE

Wages	816.78
Village Hall Rent	152.00
Internet Services	5.99
Shredder Bags	2.00
New Office Keys	30.00
C Cowgill Grass Cutting- Aug	1,392.92
S Shuttleworth – Railings	7,392.00
Room Hire 15.08.22	30.00
YLCA Webinar	125.00
Craven Stationery	94.08
Donation – Homes for Ukrainians	100.00

Total £10,140.77

Nat West £33,889.72

SBS £20,692.15

OCTOBER 2022

INCOME

CDC Precept	23,000.00
VAT Repayment	2,304.10

EXPENDITURE

Wages	482.03
Village Hall Rent	152.00
Internet Services	5.99
Hazard Tape-Playground	3.49
Merritt & Fryers	10.36
Craven Stationery	55.95
Craven Stationery	9.85
YLCA Webinar x 2	66.80
Rospa Inspection	163.80
JC Cowgill Grass Cutting – Sept	1,392.92
PAYE	500.37
T Askew Removal of Tree	2,760.00
JC Cowgill - Bench repair & sign	123.55
Total	£5727.11

Nat West £49,440.16

SBS £20,692.15

Proposed by DS, seconded by PW, all in favour and accepted.

9. To consider the following new correspondence received and decide action where necessary.

See attached list.

2. It was agreed to check if a Bat Survey was required if there was any danger of injury.

4. Respond requesting copies of Environmental Permits for that site.

5. Letter to be sent highlighting By-Laws.

7. Chase up email to be sent.

9. New Standing Orders now approved.

13. A meeting to be set up as soon as possible, date and time to follow.

16. GNAT Group to be nominated.

10. Notify the Clerk of matters for inclusion on the agenda of the next meeting.

11. To confirm the date of the next meeting as **Wednesday 2 November 2022**

There being no further business the meeting closed at 9.20pm.

Planning Applications – Meeting 5 October 2022

Appl. No. 2022/24442/TPO T1 Ash – Fell, Tree infected with Ash dieback and in serious decline – fell on safety grounds at Taira Gardens, Church Street, Gargrave.

Appl. No. 2022/2426/FUL Proposed installation of a new work of public art for Gargrave, situated in South Street Plantation, Gargrave **The Parish Council has considered this application and has no objections.**

Planning Decision – 2022/24084/LBC Installation of twin flue to rear elevation at Church Close Barn **Permission Granted.**

Planning Decision – 2022/24035/HH Single storey detached annexe for dependant relative at 48 Eshton Road - **Permission Granted.**

Planning Decision – 2022/24130/HH Install single roller garage door and a pedestrian entrance at 7 Old Hall Croft **Permission Granted.**

Confirmation of Withdrawn Application – 2022/24211/FUL New dwelling with 2 self-contained flats at 33 Neville Road - **Withdrawn.**

Correspondence List – Meeting 5 October 2022

1. Concerns raised relating to failing gabion baskets on Low Green, Area 5 to monitor these.
2. Parishioner email attaching Bat Survey June 2022 requesting further information re trees.
3. Confirmation email 22 August from CDC to review the failing wall up Church Street and chase owners regards remediation.
4. FOI request relating to Whitelocks Development asking for more information.
5. To whom it may concern letter posted under wipers of vehicle following reports of illegal parking.
6. NYCC notification of road closure – Church Lane on 31 October 2022 between 9.30am & 15.30pm.
7. Email to EA enquiring of current position on proposals relating to EA funding to review flooding risk, No response to date.
8. Playground graffiti were found in the little playhouse. MB has repainted the panels.
9. Request from parishioner to supply the current standing orders for the Parish Council.
10. Yorkshire Water update that permits now received from the EA, all accepted. Starting to mobilise on Monday 26 September 2022.
11. CDC Letter setting out the breakdown of Planning Gain funding from Park Croft Development.
12. Email from parishioner now withdrawing his application to be co-opted onto the Parish Council.
13. Various emails to set up around the table meeting with Paul Hoey to discuss concerns raised.

14. Email and Rospa report now received. Copy now with our contractor to go through with MB.
15. Kompan now provided a design for new equipment in the Playground and Quotation for this.
16. CDC Legacy Sub-Committee asking for nominations for a voluntary group who have provided exemplary service for an award.
17. CDC letter asking for nominations for four parish representative vacancies on the Standards Committee.
- 18a) NY Police, Fire & Crime Commissioner Zoe Metcalfe decisions on new Risk & Resource Model.
- 18b) Zoom Meeting with Zoe Metcalfe on Wednesday 2 November 6.45 – 7.45pm.