

GARGRAVE PARISH COUNCIL

Report dated 06.05.2020

Prepared by the Clerk in place of our usual monthly meeting minutes.

Coronavirus Community Group Update

An update has been received from one of the lead members of the group advising this has been renamed 'Gargrave Step into Action'.

The group now have over 40 volunteers in the area who have filled out forms and proved their ID. They have been fitted with the official NYCC lanyards as a form of ID to show too and parking posters to let people know if they are calling on someone.

There are 3 volunteer co-ordinators working under the umbrella of Skipton Step into Action and alongside NYCC.

They have not received many calls for help at the moment, mainly shopping requests and dog walking help.

The group are working with Skipton Food Bank to deliver food parcels along with the Church Group who have kindly donated food.

Once the virus has finally passed the group hope to continue their volunteer work in the village.

River Wall Update

We have now received the detailed re-design plan from the Structural Engineers together with a diagram showing the options for the wall ties. We have not yet received the updated drawing and have requested this to be sent as soon as possible along with confirmation that the re-design document has been submitted to the Environment Agency for approval.

Once received a specification can be prepared and sent out to the chosen contractors for their quotations.

New Middle Green Access

The new access has now been created on Middle Green and the contractor has filled in with soil around the edging once the ground has settled. A repair has been carried out to the low retaining wall nearby. The sign needs to be erected adjacent to the entrance.

Planning Applications

Appl. No. 202/21601/HH Demolition of conservatory, new singly story front and rear extension with veranda – Coldwell House, Skipton Road, Gargrave. The application was sent out to all Parish Councillors for their comments and our Chairman, Peter Ward declared an interest.

The Parish Council has considered this application and has no objections.

Planning Decisions

Appl. No. 2020/21364/HH Attached greenhouse to rear of dwelling, solar panels to roof of dwelling house – 16 Church Street, Gargrave – **Grants Planning Permission.**

Appl. No. 2020/21395/HH Proposed new vehicular access and front parking area to existing dwelling – Milton Lodge, Marton Rod, Gargrave - **Grants Planning Permission.**

Appl. No.2020/21477/HH New glazed entrance porch to existing house – 6 Old Hall Croft, Gargrave – **Grants Planning Permission.**

Audit

Preparations for submission of 2020 Annual Return will be completed shortly. A copy of the report will be issued for approval and sign-off by GPC after going to the Internal Auditors in early June. It will then go to the External Auditors and then available for public view by the 31st July. Because of the coronavirus issue all the documents will be copied and sent by email.

Finance

The Finance Sheet prepared by the two Responsible Financial Officers, Cllr Janet Sugden and Cllr Marton Banks is set out below:

This was then sent by email to all Parish Councillors by the Clerk for approval.

GARGRAVE PARISH COUNCIL

Finance Sheet – 6 May 2020

DATE	ITEM DESCRIPTION	INCOME	PAYMENTS
23/04/2020	CITY ELECTRICAL FACTORS - overpaid refund	1,260.53	
30/04/2020	CDC Precept	23,000.00	
01/05/2020	CDC BUSINESS RATES ALLOWANCE (proposed to move this to the Skipton a/c)	10,000.00	
01/05/2020	WAGES 1		505.94
05/05/2020	VILLAGE HALL RENT		152.00
13/05/2020	WEBSITE SERVICES		5.99
	PAYE		322.60
	SHORROCK TRICHEM		41.29
	PAUL WAITE - current design of Retaining Wall		780.00
	BUSINESS STREAM (Water rates)		201.82
	VODAFONE (new council phone monthly rent)		17.00
	CITY ELECTRICAL FACTORS		46.96
	J C COWGILL (monthly cut and middle green entrance)		1,932.92
	CAME & CO INSURANCE		1,875.99
NAT WEST AS AT: 30th April £42,371.73		-----	-----
SKIPTON BUILDING SOCIETY as at: 30th April £20,569.40		34,260.53	5,882.51

Proposed by Cllr Bryony Lebeter, seconded by Cllr Peter Ward, all in favour and accepted.

Correspondence List prepared 06.05.20

1. Response received from NYCC re consultation on a new policy on developer contributions for education.
2. CDC – Commercial Waste Service update, advising we may experience temporary changes to collection days from mid-April 2020.
3. Concerns received of three walls in the area in a dangerous condition. All reported through Parish Portal to NYCC Highways for their immediate attention. These are:-
 - a) Mark House Lane, Gargrave - leaning wall, now in a dangerous state.
 - b) Church Street, Gargrave - left hand side as you approach the hill up to the Railway Station. Stones falling onto the pathway, this wall is in a dangerous condition.
 - c) Eshton – Approaching from Gargrave, just past the gateway to Eshton Hall, right hand side, the wall adjoining the gateway from that point, for 30-40 feet further along, the wall is leaning quite badly and in a very dangerous condition.
4. Several enquiries and responses sent relating to proposed work by Openreach along Damside to install Superfast Broadband in that area. It was confirmed that the cabling for this work will be placed underground. Wayleave paperwork now signed and returned to Openreach 23 April 2020.
5. Two email enquiries received relating to the felling of trees and responses sent to both.
6. Document prepared by Gargrave Parish Council setting out complaints they wish to raise relating to Craven District Council Planning Department.
7. Enquiry made asking for timescale and plan for the two closed off green spaces on South Street, and response.
8. Email from local resident expressing concern for potential new Bylaw for keeping dogs on leads on Low Green, plus raising complaint on condition of green following football matches. Response sent advising the situation will be monitored for now.
9. Email sent to Football Club regarding state of green, following matches. Apologies received and contact email provided should there be any further problems.
10. A representative of Settle Carlisle railway team offering to set up a food bank and distribute by train. This enquiry has been re-directed to Skipton Food Bank along with contact telephone numbers.
11. Email sent to NYCC raising concerns that although Appleby Fair had been cancelled, the travellers may still take to the road. Letter received from Chief Constable Lisa Winward

reassuring that there is a plan in place in anticipation of any relaxation of restrictions or any gatherings of smaller groups regardless.

12. YLCA White Rose Update dated 1 May 2020, circulated to all Parish Councillors for their information.

13. Coronavirus Community Fund Application details forwarded to Gargrave Step into Action group.

14. Anonymous letter received relating to building work being carried out on Neville Road, Gargrave.

15. Following work on the new access to Middle Green, email complaint received from resident of Goffa Mill. Sent out to all Parish Councillors before a response is prepared and sent to the resident.

16. Yorkshire Ambulance Services email requesting guardians to do a weekly CPAD check, and complete the form provided monthly online. This check is already undertaken weekly, usually on Wednesdays and the Clerk will complete the monthly form they have requested.

This report has been proposed by Cllr Janet Turner, seconded by Cllr Bryony Lebeter, all in favour and accepted.