

GARGRAVE PARISH COUNCIL

Minutes of the Gargrave Neighbourhood Plan Working Group Wed 23 September 2015 Gargrave Village Hall

Those present: Chair of Parish Council Peter Ward, Pr Cllr Janet Turner, David Syms, Mike Bland, Jane Drake, Rufus Drake, Pr Cll Clerk – Kath Ashby.

1. To receive apologies for absence: Edward Bartle, Ian Maxwell, Mike Palin, Louise Kirkup.

2. To approve the Minutes of GNPWG meeting on 2 September 2015: The Minutes of the meeting held on the 2 September 2015 were accepted as a true record. Proposed by Cllr David Syms and seconded by Pr Cll Chairman Peter Ward.

3. Matters arising from the Minutes of the 2 September 2015:

a) Jane Drake raised a question about Louise Kirkup's response following the completion of several of the group completing the Table on page 52. Rufus Drake told the meeting that he felt we needed to be even handed with this.

A discussion then took place regarding this matter. It was decided that the Clerk should contact Louise Kirkup advising her that the group wish to include 28 and 29 and the reasons why.

For No 28 the wording decided upon was as follows: -

This is an enclosed piece of green space bordered by Chew Lane, West Street and the Canal.

It is full of wild life including Kingfishers and Deer, valued by the community in consultation, as Community Space used by cyclist, walkers, horse riders.

Donated benches where locals like to sit, as it is an area of tranquillity and richness of wild life.

No 3 column of the table already sent to remain the same.

The group agreed on similar wording for No 29.

Clerk to complete an updated table and email over to Louise Kirkup.

4. Feedback from meeting with NYCC Highways and Stephen Brown – Thurs 17 Sept:

Chris Lloyd told the group that they had two quite productive meetings.

a) Land on Eshton Road; owned by D Hanley for development, we are still not sure if this is in or out. GA017 –This development was turned down because of restricted access but they have promised to re-look at this site, as we still need it clarifying.

b) Cllr Peter Ward told the meeting that he had raised the matter of the Anchor Road site to encourage them to think about road safety.

c) Janet Turner read out to the meeting the paragraph Mike Bland had prepared for inclusion in the leaflet announcing the Formal Consultation and emailed to the group following the meeting on the 2 September. Could this be forwarded to Melissa Burnham of NYCC Highways in response to her point 4? Following a discussion within the group it was agreed for this paragraph to be sent.

d) Chris Lloyd told the meeting that Stephen Brown had felt the Draft Neighbourhood Plan was too long but said they were very impressed with the document and it was the best they had seen.

e) Cllr Peter Ward told the meeting that if Stephen Brown sticks to his deadlines for October, we should be ready for November.

f) Chris Lloyd continued to go through the points of the meeting and mentioned that Stephen Brown told them you cannot embargo planning applications, so we just have to get on as we are.

g) A discussion took place regarding Stephen Brown's email asking for a sentence to be deleted from the minutes Chris Lloyd had prepared following their meeting. Chris Lloyd suggested to the meeting we write back to Stephen Brown and say we feel this is a true record of the meeting but we will note his comments.

Chris Lloyd told the meeting there were two points to action:

1. Chris Lloyd to write to Stephen Brown
2. Delay the publication of our plan from October to November 2015.

Mike Bland proposed four points:

1. It is in the best interests of Gargrave to stick to the Timetable.
2. Obtain an agreement for an embargo on all future planning applications once the Neighbourhood Plan is published and approved by the Parish Council.
3. We should pressurize CDC into giving us the necessary information on Strategic Environment issues.
4. That CDC should adopt the sites put forward agreed by the Parish Council following a consensus of the community.

The Clerk will not put the Neighbourhood Plan for approval on the October Agenda and will delay until the November Parish Council meeting.

h) Stephen Brown expressed concern on the Neville House site as to how many people were currently on the site and would there be a reduction in numbers with a housing development.

On the same basis concerns were raised on the Saw Mill site, but it was explained to him that it was a change of use.

i) Chris Lloyd told the meeting that Stephen Brown had suggested including a NYCC site off Eshton Road. Louise Kirkup has pointed out to Chris Lloyd that this cannot be done.

Rufus Drake expressed concern and told the meeting he could not believe Stephen Brown was suggesting this. We have run a process of asking people to offer sites of which NYCC had the opportunity. We have run a sustainability process, from which we put sites through. We had a consensus over site options. It is a proper process selecting sites and we cannot change this just because we wish to include something at the end.

The meeting agreed to disregard Stephen Brown's idea (request).

j) The Knowles House site has yet to be confirmed by the owner. No objections were raised to the other sites.

Action point: All the outstanding information to be obtained from CDC and for the pages Louise Kirkup wanted.

5. Progress with the Neighbourhood Plan – final detail:

a) Rufus Drake told the meeting that he felt the Matrix of Scores table needed to go into the Neighbourhood Plan. Jane Drake suggested to the meeting that this would fit best between 6.1.7 and 6.1.8.

Site assessment scores from the suitability methodology – May 2015.

Cllr Peter Ward and the Clerk to email Louise Kirkup with this information.

b) Mike Bland proposed the numbers in the plan correspond with the numbers that were used for the last consultation otherwise this is confusing.

c) Cllr Janet Turner raised the subject of printing, and the meeting agreed that someone would prepare and email through to Rufus Drake who will be quite happy to do the printing. The group thanked him for his generosity.

The meeting agreed that there would be two documents, the full Neighbourhood Plan and a short Summary at the beginning of the larger document.

d) Cllr David Syms and Chris Lloyd to go through the old black and white photographs. Cllr David Syms will put on approximate dates on these and then Chris Lloyd will email these through to Louise Kirkup.

6. Formal Consultation – when?

The meeting agreed that this would now take place in November 2015.

Cllr Janet Turner read out to the meeting a finance update. We have spent about £180 since the last financial statement was issued to the group. December is the deadline for spending.

The Clerk will email Louise Kirkup to request another bill be issued to the Parish Council.

Mike Bland proposed we use the £4000 to pay this next bill, as this has then to be shown to Locality. Consider putting in another application at least for some money to cover £2000. We can use the Stage 4 wording for the £4000, which is: - Consultant - Completion of the Plan.

8. AOB

Chris Lloyd asked if we had to have these meetings on an evening.

9. Date of next meeting: Wednesday 14 October at 2pm.

The meeting closed at 9.39pm