

GARGRAVE PARISH COUNCIL

Minutes of the Gargrave Neighbourhood Plan Working Group Wednesday 21 January 2015 @ 7.30pm Gargrave Village Hall

Those present: Chairman Edward Bartle, Chair of Parish Council Janet Turner, Pr Cllr David Syms, Ian Maxwell, Anne Hargreaves, Clerk-Kath Ashby and two parishioners.

1. Apologies: were received from Mike Palin and Chris Lloyd.

2. Matters arising from previous minutes:

Item 7. Request from Richard Morton to attend future meetings. Edward Bartle told the meeting that Mr Morton has now been informed that these are now closed meetings and not open to Developers. He can however attend the Parish Council monthly meeting when Edward Bartle will present his monthly report. Edward Bartle told the meeting he had offered to meet with Richard Morton and this meeting would take place tomorrow at the Dalesman Café.

3. Meeting with CDC with Stephen Brown – Friday 16 January

Chris Lloyd had prepared minutes from this meeting and these were circulated to the group. Edward Bartle told the meeting that he felt on the whole it had been a very positive meeting and that Stephen Brown was trying his best to help and accommodate us.

Stephen Brown suggested the use of the Land Registry site, which can be obtained on line. Concern was expressed regarding having to pay £6.00 per listing. The Parish Council to look into obtaining a licence.

Stephen Brown seemed to be impressed with Kirkwells and welcomed the idea because they have a lot more experience of producing Neighbourhood Plans than he has. It was felt that it is more than likely that our own plan will be the one that is adopted and what the village is in agreement with.

Stephen Brown advised that an Employment Land and Retail Study is to be commissioned in April 2015. If employment land is not at that time proved to be needed, he could waive this and we would not have to provide employment land.

It was stated that the Call for Sites would be made via the Parish Council website, the local paper, Parish Magazine and posters displayed around the village. There would be no contact with owners of existing sites; the exercise was targeted at new submittals. Site Assessments would be made by standard SHLAA methodology with localized comments. This was being prepared by Kirkwells with input from the Neighbourhood Planning Group.

CDC advised the meeting that they were satisfied with this arrangement and did not intend to amend it.

CDC advised that they were getting behind with the local plan and could not see it being completed until late summer at the earliest.

Edward Bartle said in conclusion that he felt we were getting every co-operation from CDC and felt that providing we stick with Kirkwells and take their advice, everything is going to run smoothly.

4. Site Assessment Criteria

It was agreed that it was a wonderful document that Anne Hargreaves had prepared. Anne Hargreaves went through the document and explained each section. It was suggested that an excel spreadsheet could record all the information when this is received.

The matter of flooding and surface water was discussed and it was agreed to get Kirkwells opinion on this section. Edward Bartle told the meeting that an awful lot of thought had gone into preparing this document and he suggested that Anne Hargreaves discuss the wording of this section with Louise at Kirkwells and decide what they thought was best.

5. Narrative for Neighbourhood Plan

It was decided to arrange a separate meeting to complete the Narrative and this was arranged for two weeks time on the 4 February 2015 at 7.30pm in the Annex.

6. Call for Sites – logistics

This has been placed in the Craven Herald for 29 January's edition. Notices will be put up in prominent places, i.e. The Co-op, The Masons Arms, Chemist, Post Office, Village Hall. The form will be uploaded onto the website so that this can be downloaded. Cllr Janet Turner will prepare the posters.

7. AOB

The next meeting with Kirkwells will be in two weeks time on the 25th February 2015.

Edward Bartle to re-circulate the draft Narrative prior to the meeting planned on the 4th February 2015.

The meeting closed at 10.00pm

