

GARGRAVE PARISH COUNCIL

Minutes of the Gargrave Neighbourhood Plan Working Group Wed 2 September 2015 Gargrave Village Hall

Those present: Chairman Edward Bartle, Chair of Parish Council Peter Ward, Pr Cllr Janet Turner, David Syms, Mike Palin, Michael Bland, Jane Drake, Rufus Drake, Louise Kirkup of Kirkwells and Parish Council Clerk – Kath Ashby.

1. To receive apologies for absence: Ian Maxwell, Anne Hargreaves.

2. To approve the Minutes of GNPWG meeting on 12 August 2015: The Minutes of the meeting held on the 12 August 2015 were accepted as a true record. Proposed by Cllr David Syms and seconded by Chairman Edward Bartle.

3. Matters arising from the Minutes of the 12 August 2015:

a) Edward Bartle raised the matter of a meeting with Stephen Brown. Cllr Janet Turner told the group that she had recently met Stephen Brown whilst in Skipton and he advised her he had received the latest document but had not managed to read it yet.

b) A response letter from Emily Grogan, Rural Housing Enabler with CDC was read out to the meeting by Edward Bartle. Within the letter she suggests a Housing Needs Survey be undertaken. Cllr Peter Ward said in theory as we have 30 affordable houses already, and there are 10 to go up on the Hellifield Road site, within the next 2/3 years, we are accounted for at the moment. Louise Kirkup told the meeting that the Housing Surveys can be quite useful if you wanted to specify for so many for first time buyers, and so many for older people for example. Edward Bartle suggested that it might be worthwhile communicating with Emily Grogan to clarify the matter. Clerk to respond accordingly.

c) Cllr Janet Turner told the meeting she had contacted Bentham Parish Council suggesting that they get in touch with Kirkwells and get back to us with some dates. Nothing heard back from them yet.

4. The Final version of The Neighbourhood Plan. Read through, discussion and amendments.

a) Rufus Drake raised concerns on the wording on Page 69 of the document re: flooding. Louise Kirkup asked Rufus to send through in complete form the wording he would like in the document and she would revise accordingly.

b) Chris Lloyd asked the meeting about the historical facts and it was agreed to contact Mr Donovan Slaven again to request suitable ones.

Edward Bartle then suggested to the group that they go through the draft document page by page.

c) Cllr Janet Turner asked Louise Kirkup about the question she had raised on Page 4.

Louise Kirkup responded that it was entirely up to the working group to decide whether they felt it was necessary to have another drop in.

Cllr Peter Ward told the meeting that we were talking about 120 people at the end of the day. Cllr Janet Turner confirmed that there had been 198 responses when we put leaflets through doors initially.

A discussion took place of suitable points to place up to date information on the Neighbourhood Plan, these being the Pharmacy, Post Office, Supermarket, Church and Public Houses, Library and the Parish Council Office. It was also felt that there was a need to have the ability to feed back comments such as a link on the website. A letterbox drop around the village, with a map showing the chosen sites and a comments form was also suggested.

d) Mike Palin raised the following point to be included “The National Planning Framework (NPPF) requires that sustainable development SHALL occur in settlements where Local Authorities have identified a justifiable strategic need. This development may be Local Authority-driven via its Local Plan, in our case Craven District Council, or settlement-driven via a Neighbourhood Plan which meets the strategic objectives and is approved by referendum in the settlement. Thus ‘no development’ in Gargrave is not an option. In the event that Gargrave’s Neighbourhood Plan is not approved by referendum responsibility for development will revert to the Local Authority, Craven District Council.”

“The sites put forward for development in the draft Gargrave Neighbourhood Plan, on which you are now being formally consulted, have been arrived at by a combination of fulfilling the strategic requirements of Craven District Council’s Local Plan, sustainability assessment carried out following NPPF Guidelines and consensus determined by survey and engagements in Gargrave.”

e) Edward Bartle confirmed to the meeting that he would contact Donovan Slaven once the final version of the plan was completed to arrange a link to be prepared for the website.

Louise Kirkup told the meeting that she needs all the information she has already asked for from Stephen Brown and suggested we ask for a meeting with him. Maybe flag up in red the information he has not provided us with.

Rufus Drake made the point that we do not want conflict of sites, are we going to choose Craven’s or Gargrave. Edward Bartle said ideally we must have a meeting with Stephen Brown as soon as possible.

Cllr Peter Ward had prepared a map showing the village boundary, which he passed around the group and asked whether this included the new sites.

f) Page 4 - Start Date will be Monday 12 October 2015. Finish Date 23 November, which is six weeks time.

Page 6 – the word Group was missing.

Page 10 – 185 – this links with what we are going to bring up with Stephen Brown.

Page 13 – 3.5 Transport links – this information was in the amendments sent through to Louise Kirkup from the Parish Council.

Page 19 - 4.4.1 General – The National Cycle Route – this also involves Marton Road, Chew Lane and then along Eshton Road and again brings visitors to the area and is used by residents.

Page 22 – Maintained by the village.

Page 25 - 5.2 Louise Kirkup questioned the date in this paragraph. Cllr Janet Turner provided the correct date.

Mike Bland told the meeting that the majority of responses supported the vision and objectives.

Page 31 Site GA032 The Old Saw Mill - In the minutes last month, concerns were raised for the existing residents.

Page 34 Capacity for the above site to be amended to read Approx 10 houses.

Page 35 – wording was changed on former site Option G2/8 to read – other sites are not being taken forward at the current time as there was insufficient consensus and the housing requirements can be met from those sites identified.

Page 35 – Former Site Option G2/9 – This site was not included as rejected on Highways grounds.

Page 39 – Affordable Housing – Louise Kirkup has some wording to use if Stephen Brown does not come forward with any information.

Page 42- 6.2.3 Chris Lloyds to provide a paragraph to Louise Kirkup.

6.2.6 Insert area in hectares

6.2.7 6.2.7 Still awaiting information.

Page 45 – Chris Lloyd raised the social implication of the development at the Old Saw Mill and this has been mention in 6.2.17.

Page 49 – Further information still needed.

Chris Lloyd suggested that the maps are put on a full page, as these will be easier to read. He also agreed to re-send the historic maps through to Louise Kirkup.

Page 50 - David Syms asked if he had the maps showing when new housing built in and around the village.

Page 52 – Table to complete.

Louise Kirkup asked the group to fill in the details in the table on this page for each of these green spaces. Explaining in two or three sentences for each of these boxes.

Cllr Peter Ward confirmed to the meeting that the public open spaces were left to the village for that purpose only. He also confirmed to Louise Kirkup that as a group we would put something together. Louise Kirkup told the meeting that she needed a plan showing where the green spaces all are.

Cllr Janet Turner told the meeting that she, Cllr Peter Ward, David Syms and Kath Ashby would complete Table 3.

Page 52 – 6.3.11 The group confirmed that the answer to this was Yes, we do want to protect the Recreation areas from re-development. Cllr David Syms did however state that the changing rooms and toilets have needed updating since 2008.

Page 58 – Draft Policy G8 - Louise Kirkup is going to rationalise the list.

Page 60 – Take views out, delete all in red.

Page 67 – Flooding Map – Rufus Drake asked if this should be removed. All agreed to take this map out. A Reference can be placed Website.

Page 70 – Rufus Drake will communicate direct with Louise Kirkup on the re-wording of this page.

Page 75 – Clerk to contact Stephen Brown and ask for a jpeg map.

Page 77 – Rufus Drake asked why the map needed to go in the Plan. Louise Kirkup said she felt we should include this as part of the local development policy.

Page 91 – Object – Cllr Janet Turner passed to Louise the comments received from two residents and Louise confirmed that she would summarise these notes.

Edward Bartle read out a letter to the group, he has recently received from Mr R Morton.

5. Timeline for the next six months the next meeting will be with Highways on the 17 September at the Area5 offices on Snaygill Industrial Estate.

Louise Kirkup still needs outstanding bits of information from Stephen Brown. The final version of the plan will go to the October Parish Council Meeting for approval.

Craven District Council will decide the date for the Referendum, possibly Easter Time.

6. Any other business. None.

7. Date of next meeting: The date of the next meeting will be Wednesday 23 September 2015 after which the group to give Louise Kirkup the final amendments.