

GARGRAVE PARISH COUNCIL

Minutes of the Gargrave Neighbourhood Plan Working Wednesday 1 October 2014 @ 7.30pm Gargrave Village Hall

Those present: Chairman Siobhan Jose, Chair of Parish Council Janet Turner, Parish Cllr David Syms, Parish Cllr Alan Robinson, Parish Cllr Peter Ward, Edward Bartle, Mike Bland, Ian Maxell, Chris Lloyd, Parish Council Clerk, Kath Ashby and three parishioners.

- 1. Apologies:** were received from Emma Davies, Dave Smith
- 2. Matters arising from previous minutes:** nothing raised, but thanks were given to Siobhan Jose for the feedback document.

A parishioner who is a representative for the sports association in the village reported to the meeting of a letter and subsequent site meeting with a proposed developer, Richard Morton for GA025 whereby a sum of money was offered to gain access to this land. Mr Morton discussed the plan of the proposed housing development for 40 houses and stated it would cost £175k to put an access road to this site. It was 1854 when the cricket and football field started in the village. Cllr Turner explained to the meeting of the contact the Parish Council have already had with this developer which they are ignoring at the moment after explaining to them ours and CDC's position re: local and neighbourhood planning process that we are engaged in.

- 3. Feedback from community engagement event:**

Summary: one thing became clear and that was the lack of communication and mis-information generally and how the two plans come together.

Communication needs focusing on and improving at this stage. Siobhan Jose advised the meeting that it was worth thinking about splitting the group into certain areas i.e. IT etc. The consultants will then have someone to contact on that particular area going forward. All were in favour of this idea.

Everyone agreed that it was a successful event on the 20th September and people were very appreciative of the photographs on the day. It added a lot of value to the whole event.

Chris Lloyd said that he was willing to be the liaison with the consultants.

- 4. Parish Council's formal response to CDC re the preferred sites following village feedback:**

Cllr Janet Turner advised the meeting that we do not have to respond until 3 November 2014. SJ said that we need to take a steer from the Consultants regarding the process CDC have adopted as they are ploughing ahead and people are not supportive of the CDC sites.

One issue that attracted concern was the irregularity of CDC putting forward sites for consultation during the development of a village plan which is understood should not be happening. The meeting agreed that this matter be put forward to the Consultants to deal with.

5. Consultants:

Chris Lloyd advised the meeting that three consultants were interviewed and it has been agreed to appoint Kirkwells who made the initiative to come and see us and are very experienced. The two other people interviewed have never done a neighbourhood plan before and the single person from Liverpool it was felt that his experience was not broad enough.

Finances: it was suggested we ask for a fixed fee if possible. More funding is to be applied for from Awards for All – Big Lottery Fund as there will be a shortfall. Cllr Turner explained the Parish Council hold the Windle's bequest fund which was given for the benefit of the village and this could be made available if we do not manage to secure the funding through in time. We can of course apply again in April 2015.

6. Allocation of tasks following appointment of consultant. Use of further volunteers:

It was agreed to allocate volunteers, following the meeting with the consultants which will take place on Wednesday 8 October 2014.

CL read out the areas we need to cover which will be

1. A walk around the sites with the consultants
2. Materials
3. Access CDC
4. First meeting give objectives
5. Plan a policy
6. Allocate certain people, certain tasks.
7. Information/updates supplied regularly to Clerk to place on Parish website.
8. Siobhan Jose provide information for the school newsletter
9. Volunteers will be required to help with leaflet drops.

Cllr Janet Turner proposed Chris Lloyd to do the walk about with the Consultants, Cllr Ward seconded this.

It was agreed to use the Parish Council email address for communication. The Clerk will then forward all enquiries/ emails onto either Cllr Turner or S Jose.

7. Any other business:

Siobhan Jose advised the meeting that due to personal commitments she would like to step aside as Chair. Cllr Turner thanked Siobhan for broaching this now.

Thanks were given to Chris Lloyd and Ann Hargreaves for all the work that has been put into obtaining and interviewing consultants.

A mini meeting was provisionally arranged with Kirkwells for Wednesday 8 October at Chris Lloyd's home at 6.30.

- ## **8. To agree time and date of next meeting:** A full meeting was arranged for Wednesday 22nd October at 7.30pm

