

Gargrave Parish Council
Annual meeting of Gargrave Parish Council

1st May 2026

Members of Gargrave Parish Council are hereby summoned to the Annual Council meeting of Thursday 7th May in Gargrave Village Hall at 6.30pm. Members of the public and press are invited to attend.

Jayne A. Dunlop
Miss J.A. Dunlop (Clerk)

1. To appoint a chair for 2026-2027
2. To Receive the Chair's Declaration of Acceptance of Office.
3. To appoint a vice-chair for 2026-2027
4. To receive apologies for absence and consider for approval, the reasons given for absence.
5. To confirm the minutes of the annual meeting of council of May 22nd 2025 as a true and correct record.
6. To review delegation arrangements to committees and staff
7. To review the terms of reference and membership of committees and working groups
 - 7.1 Staffing Committee
 - 7.2 Environment Working Group
 - 7.3 River Aire Project Working Group
 - 7.4 TGR Working Group
 - 7.5 Development of Gargrave Working Group
8. To review individual councillor responsibilities
 - 8.1 Communication/media
 - 8.2 VAS
9. Review and adoption of appropriate standing orders and financial regulations
10. Review of inventory of assets including buildings and office equipment.
11. Confirmation of arrangements for insurance cover
12. Review of the Council's subscriptions to other bodies
13. Review of the Council's complaints procedure
14. Review of the council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.
15. Review of the council's expenditure incurred under s137
16. Determining the time and place of ordinary meetings of the council up to and including the next annual meeting of the council.