

Gargrave Parish Council
Clerk: Miss Jayne Dunlop
Gargrave Village Hall, West Street, Gargrave, BD23 3RD
Tel: 01756 668209. E-mail: gargravepc@yahoo.com

Dear Councillor

23 October 2025

You are summoned to attend the next meeting of Gargrave Parish Council **staffing committee** to be held on **Wednesday 29 October 2025** at 12noon in Gargrave Village Hall match room.

Jayne A. Dunlop

Miss J.A. Dunlop (Clerk)

A G E N D A

1. To consider terms of reference for this committee.
2. To consider dates of future meetings.
3. To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at agenda items 4 and 5 being prejudicial to the public interest.
4. To consider staff appraisal.
5. To consider increasing clerk's hours of work and associated costs.