

# Gargrave Parish Council

Appointed Proper Officer Cllr Stephen Coetzer (Chairman)  
Gargrave Village Hall, West Street, Gargrave, BD23 3RD  
Tel: 01756 668209. E-mail: gargravepc@yahoo.com

Dear Councillor,

28 February 2024

You are summoned to attend the next meeting of Gargrave Parish Council,  
to be held on **Wednesday 6<sup>th</sup> March 2024 at 7.15pm**  
(Members of the public will adhere to the rules set by the council for this session)

## A G E N D A

### 1. Chairmans Opening Remarks

To receive Chairmans opening remarks and welcoming of the new Clerk

### 2. To receive apologies for absence.

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

### 3. Declaration of Disclosable Pecuniary and Other Interests

To receive any declarations of interest under the council's code of conduct or members. Register of Interests.

### 4. Minutes

To approve the draft minutes of the meeting held on the 1st of February 2024 (previously circulated on 4<sup>th</sup> February 2024).

### 5. Reports from Invited Guests and North Yorkshire Councillor

To receive reports from any invited guests and from North Yorkshire Councillor Simon Myers.

### 6. To receive information on the following ongoing issues and decide further action where necessary:

- a. Police Report
- b. ICO Submission – **Requires a Resolution**
- c. New Domain address **.gov.uk - Requires a Resolution**
- d. Traveller update – **Requires a Resolution**
- e. Termination letter received from Internal Audit Yorkshire – **Requires a Resolution**
- f. Playground - **Requires a Resolution**
- g. Kelber Farm - Update
- h. Parking - North Street and Junction of Skipton Road & Eshton Road
- i. Environment response and Stepping Stones - Update

### 7. Public Participation

To convene a public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda, or any matters of relevance to the Parish.

**Note:** 30 minutes may be set aside for public participation. Any member of the public shall not speak for more than 10 minutes as an individual or 15 minutes as a group.

A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written or oral response will be given.

**8. To consider the planning applications and decisions:**

See attached List.

**9. Financial matters:**

To receive and approve the schedule of cheque payments and receipts as tabled or presented at the meeting that require signing in accordance with the Financial Regulations

To approve the accounts for payment:

**10. Parish Clerk Correspondence Report**

To receive and consider any items of correspondence or communication brought forward by the Clerk. Some items on the agenda may be prejudicial in the public interest and the council is requested to consider the exclusion of the Press and Public in accordance with the Public Bodies Admissions to Meetings Act 1960.

**To notify the clerk of matters for inclusion on the Agenda of the next meeting.**

To confirm the date of the next meeting as **Wednesday 3<sup>rd</sup> April 2024**

**Stephen Coetzer**

Cllr. Stephen Coetzer Chairman  
Appointed Proper Officer to The Parish Council