

# **GARGRAVE PARISH COUNCIL**

Minutes of Parish Council Meeting  
held Wednesday 4 May 2022

Councillors: Steve Coetzer (SC) Janet Sugden (JS), Peter Ward (PW) Martin Banks (MB), David Shuttleworth (DS) Chris Hoskin (CH) and Kath Ashby – Clerk and several parishioners.

**1. To receive apologies for absence:** County Cllr Gillian Quinn and Cllrs C Smales

**2. To acknowledge those present.**

**3. To receive any declarations of interest:** Nothing declared.

**4. To confirm the minutes of the last meeting:**

The minutes of the last meeting held **Wednesday 6 April 2021** were accepted as a true record. Proposed by JS and seconded by CH. All in favour and accepted unanimously.

**5. Matters requested by councillors:**

**5.1. County Cllr Gillian Quinn:** Apologies received.

**5.2 District Cllr Simon Myers:** Apologies received.

**6. To receive information on the following ongoing issues and decide further action where necessary:**

**6.1. Police Report:**

The latest crime figures obtained are for February 2022, totalling 7.

Violence & Sexual Offences	3
Anti-Social Behaviour	1
Burglary	1
All other Crime	2

**6.2 Public Participation:**

A parishioner reported that one of our benches at the top of the triangle of grass on South Street is in need of repair.

Clerk to contact the volunteer who kindly repaired several benches last year, to ask him to have a look with a view to a repair.

**6.3 South Street Plantation:** It was agreed to leave the gate at the plantation unlocked and monitor.

Clerk to request more Dog Fouling signage for use in the village and arrange for one to be placed in the Plantation area.

It was agreed to order a further supply of the spray to deter dog fouling around the village.

Another parishioner asked that the Clerk chase Cllr Simon Myers on the matter he raised last month concerning the venue and amount of people allowed when the Marton Road application is before the CDC Planning Committee.

Clerk to contact Cllr Simon Myers to chase this matter.

#### **6.4 Footpath A65 to Neville Road:**

We have recently received an email from Woolers enquiring when the Parish Council will be re-opening the footpath. SC's recommendation would be that we refer Woolers to the Housing Association who have advised this footpath is to remain closed.

File passed to CH to read through the paperwork and then report back to the Parish Council before we responded to the Project Administrator at Woolers.

#### **6.5 Annual Governance & Accountability Report:**

The council acknowledge receipt of the 2022 Internal Audit Report. The Clerk signed off Section 1 - Annual Governance Statement 2021/22 and Section 2 – Accounting Statements 2021/2022 was signed off by the Chairman and a Responsible Financial Officer. The External Audit Report will now be prepared for submission to PFK Littlejohns, the external audit company.

#### **6.6 Conduct of PC Business:**

CH told the meeting he had requested this item to be placed on the agenda as he wondered whether it would be advisable to have a refresh as to the role of Clerk, Chairman and Councillors.

#### **To consider the planning applications and decisions:**

See attached List.

### **8. Financial Matters:**

8.1 To approve the accounts for payment.

#### **INCOME**

Co-op Community Fund interim payment	247.81
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#### **EXPENDITURE**

Wages	505.34
Land Registry Search – High Street	6.00
Defib-new pads	56.34
Village Hall Rent	152.00
Vodafone	18.64
Internet Services	14.42
PAYE	500.75

C.E.F. Street Lights	46.20
S.H.C. Trailer Hire	167.52
NYCC Annual Electric Bill	4678.55
Swarco Traffic Ltd – VAS Sign	4369.20
Craven Stationery	174.84
Internal Audit Fee	350.00
JC Cowgill April Grass Cutting	1392.92

Total 12,432.72

NatWest £35,583.16

SBS a/c £20,692.15

Proposed by DS, seconded by CH, all in favour and accepted.

**9. To consider the following new correspondence** received and decide action where necessary.

See attached list.

2. It was agreed a letter to be sent to CDC Environmental Health.

4. Poster displayed.

5. The PC are monitoring the situation. The VAS sign is now in place. PW suggested putting an additional point up Hellifield Road, closer to the 30mph limit.

7. Clerk to collect the Respect the Water signage this week. Our contractor to erect the necessary posts and put in place where agreed.

9. Highways still awaiting tender as to what herbicide has been approved for this year.

11. Following recent meeting with Airebank Terrace group, it was agreed to share information.

13. Customer Feedback form completed and returned.

14. CH to investigate further into the VAT treatment.

26. Agreed to place DNAire project on the June Agenda.

28. DS to review the raised flower bed and report back to the PC.

**10. Notify the Clerk of matters for inclusion on the agenda of the next meeting.**

11. To confirm the date of the next meeting as **Wednesday 1 June 2022**

There being no further business the meeting closed at 9.20pm.

### **Planning Applications – Meeting 4 May 2022**

**Appl. No. 2022/23938/TCA** Various tree works at 56 High Street, Gargrave - **No Objections.**

**Appl. No. 2022/23756/FUL** Construction of new external Pergola and new fencing at Old Swan Inn, High Street Gargrave

**Appl. No. 2022.23757/LBC Listed Building Consent** at Old Swan Inn, High Street, Gargrave - **No Objections**

**Appl. No. 2022/23906/HH** Demolition of out buildings, construction of garden room, solar panels, potting shed and store, car port. New paved patio at 5 Church Street, Gargrave – **No Objections**

**Appl. No. 2022/23975/LBC** Reconstruction of collapsed gable wall and chimney at Old Hall Farmhouse, 4 Old Hall Fold, West Street, Gargrave – **No Objections**

**Appl. No. 2022/23935/FUL** Installation of Lows Level “Tweeners System” Floodlights to 2 connecting Tennis Courts, Smithy Croft Road, Gargrave. - **The Parish Council has considered this application and wishes to raise concerns on the possible light pollution to neighbouring properties, plus it is felt there should be a time restriction placed on the proposed floodlights.**

**Planning Decision – Appl. No. 2021/23579/OUT** - Beckridge House, Coniston Cold, Skipton - **Refuses Planning Permission**

**Planning Decision – Appl. No. 2022/23788/CPL** - 24 Neville Road, Gargrave – Approved. The extension is small enough not to need planning permission, CDC issue a certificate.

### **Correspondence List – Meeting 4 May 2022**

1. Complaint and response relating to rear extensions rear of properties Skipton Rd.
2. Response received from Environment Health relating to materials being deposited at Kelber Farm.
3. White Rose Updates, 8 April and 29 April, sent out to all Parish Council.
4. North Yorkshire Independent Advisory Campaign to recruit new members, Poster displayed.
5. Email from new resident of Park Croft, raising concerns on speeding and our response.
6. Request to use Summer Seat approved – St Andrew’s Church funds 28 May 2022.
7. Respect the Water signs now agreed and ordered.
8. Email from County Cllr Gillian Quinn advising she will not be standing for election.
9. Response from Area 5 advising tender has not yet been awarded for herbicide treatments.
10. Chase up email to electrical contractor re several lights out, also request to sort old wiring in lock up.
11. Airebank Terrace meeting, small slot under Public Participation to agree how to share information and knowledge on river, weir and sewage work.
12. Sports & Play Consultants - Guiding Councils through Sports & Play Projects email offering advice.
13. VAS Sign now in place, Customer Feedback Form to complete.
14. Email sent from RFO to Church advising of our offer to help with Church Clock repair.
15. Email sent to contact at Canal & River Trust suggesting further measures to safeguard village from the canal over-topping.
16. Various emails and responses with Yorkshire Water, relating to the work on the sewer.
17. GWWG providing update on when the working party plan to work in the Woodland Walk.
18. Complaints forwarded to CDC relating to No 7 Neville Road and their acknowledgement.
19. No 29 confirmation to order flags, poles and bunting for the High Street, to be reimbursed.
20. Response from Yorkshire Housing re entrance gate leading onto Higherlands Close.
21. CDC Commercial Waste – management of extra commercial waste terms and conditions.
22. Amended Budget Points 2022, provided by Cllr M Banks sent out to all Parish Councillors.
23. Letter sent to resident of Damside, Church Street relating to inconsiderate parking.

24. Notification email 400km annual Bike Ride, requesting toilets to be left open 14/15 May passed to Bee Faulkner for attention.
25. Notice of Meeting North Yorkshire Police Fire & Crime Commissioner 26 May 2022 at 6.30pm
26. Update email from Cllr C. Hoskin on DNAire proposed sculpture, to be placed on June Agenda.
27. Reports of pollution in Damside passed onto CDC, who advise this appears to be scum.
28. NY Highways response to our enquiry re: raised flower bed in front of 17, 17a High Street.
29. Information on the 2 Shared Ownership Properties at Park Croft provided by Cllr Simon Myers.