

# **GARGRAVE PARISH COUNCIL**

Minutes of Parish Council Meeting  
held Wednesday 12 May 2021

Present: Councillors: Janet Turner, Peter Ward, Janet Sugden, Martin Banks, Alan Robinson, District Cllr Simon Myers, Kath Ashby – Clerk.

The meeting agreed that JT should chair this meeting as she has been dealing with the Clerk on all the matters over the last month. Whilst this face to face meeting can go ahead following the relaxing of the Covid rules this week, no public are allowed this time.

**1. To receive apologies for absence:** None received.

**2. To acknowledge those present.**

**3. To receive any declarations of interest:** Nothing declared.

**4. To confirm the minutes of the last meeting:**

Due to Covid restrictions, monthly reports have been prepared in place of Minutes for quite some time, therefore this evening we have no Minutes to approve and accept.

**5. Matters requested by councillors:**

**5.1. County Cllr Gillian Quinn:** No report requested or received this month.

**5.2 District Cllr Simon Myers:**

Cllr Simon Myers gave an update on certain aspects of changes with NYCC and CDC to the meeting.

**6. To receive information on the following ongoing issues and decide further action where necessary:**

**6.1 River Wall Update:**

PW has spoken with the contractor who is to go ahead with the application with the EA without removing the trees. There was a question raised by the EA requesting a Bat Survey which would take months to organise. Due to the allotted time scale when work is allowed to be carried out in the river, a further review of the site determined that the work could be carried out without removing the four trees within South Street Plantation.

**6.2 EA Site Meeting Update:**

John Woods is currently in the process of securing some EA funding for a detailed review of flood risk in Gargrave. This may lead to an assessment of options for permanent flood defences if they can be economically justified. This is a longer term process that they

anticipate will take 1 – 2 years. This review will also take into account the possibility of removing gravel in the river leading to the stepping stones on Middle Green. It will also contain any recommendations to widen the river bed on Middle Green to lower the level of the river. It will also consider the effects of removing, or otherwise, the weir located down at Airebank Terrace.

There are five current specific issues which were discussed and actions decided then.

**Issue 1** – Tree in danger of collapse on the left bank of High Green bordering the highway. **EA Response** – John Woods is happy to continue this discussion with the council and facilitate a further discussion / conclusion with NYCC.

**Issue 2** – Repair of left bank retaining wall downstream of the bridge. **EA Response** – The EA have requested further information from our applicant to be able to determine the Permit. GPC also have applied to CDC for approval to remove four trees on the plantation to facilitate rebuilding the wall from that side of the river. This permit has not been received from CDC.

**Issue 3** – River bank erosion on left bank adjacent to Mill Lane.- **EA Response** – We are happy to advise and engage with GPC going forward to explore potential long term solutions and funding opportunities.

**Issue 4** – Temporary sandbag wall adjacent to River Place – **EA Response** -. The EA asked that GPC consult with them before undertaking any works to ensure that there is no inadvertent detrimental impact on flood risk.

**Issue 5** – Sandbagged drainage gullies on Mill Lane. **EA Response** – We understand that a number of residents are now asking for them to be removed. We will undertake an assessment of the flood risks at this location, based on existing information, and get back to GPC with an answer / instruction on if the bags should now be removed or need to stay in place as soon as possible.

### **6.3 Parishioner request for meeting with EA and PC:**

The council have been informed that two parishioners have been recruited by the EA to act as their volunteer Flood Wardens in Gargrave. The council agreed that their names could be added to our Community Emergency plan and will discuss their role in the plan with them.

### **6.4 Create Permanent Banking by River Place:**

PW told the meeting that he felt we should write to John Wood, the local representative for the EA advising that the Parish Council plan to go ahead with covering the sandbag banking over with soil, then either seeding or turf. If not, the sandbags will soon deteriorate and split open.

### **6.5 Annual Governance and Accountability Return:**

The council's Annual Return has been submitted to the Internal Auditors and several queries on minutes and the actual amount of the precept £46,000 being made public. There were some issues in achieving some of the audit objectives and these were around gaining approval for various items. These issues were reported because we could not have face to face meetings with the usual agendas and minutes, nor was there a consensus for using Zoom. The Annual Return will now be sent to the External Auditors for approval.

### **6.6 Extending Grass Cutting Contract:**

MB raised the matter of extending the Contractor's grass cutting contract to three years with effect from 1 April 2021. All were in favour of this action and it was agreed that the Clerk would email this information through to the Contractor as soon as possible.

### **6.7 Playground Works following the Rospa recommendations:**

The annual Rospa report has been analysed and there are 25 recommendations identified to deal with. We have approved the cost of £3,000 to replace damaged skate ramps, all the equipment bases have been power-washed and work has begun to replace parts of the "Little House" which need replacing. The rest of the items, some of which are minor, will be reviewed in the coming weeks.

### **6.8 Travellers:**

The Travellers have already made one visit to Low Green and PW notified the Police on that occasion. They left the following day.

The Police have advised that any anti-social behaviour witnessed should be reported to the Police straight away by ringing 101.

### **7. To consider the planning applications and decisions:**

See attached List.

## 8. Financial Matters:

8.1 To approve the accounts for payment.

<b>GARGRAVE PARISH COUNCIL</b>			
<b>Invoice Review: MAY 2021</b>			
<b>DATE</b>	<b>ITEM DESCRIPTION</b>	<b>INCOME</b>	<b>PAYMENTS</b>
01/03/2021	WAGES 1		583.41
09/03/2021	VILLAGE HALL RENT		152.00
17/03/2021	1 & 1 INTERNET SERVICES		5.99
15/03/2021	VODAFONE - COUNCIL MOBILE PHONE		17.00
28/04/2021	CURRYS COMPUTER MOUSE		9.99
30/04/2021	CDC PRECEPT	23,000.00	
	CRAVEN STATIONERY PRINTER INK. PAPERCLIPS		138.76
	J C COWGILL LTD - GREENS MOWING		1,332.92
	J C COWGILL LTD - POWERWASHING PLAYGROUND		300.00
	CEF STREETLIGHTS		93.10
	NYCC ANNUAL STREETLIGHT ELECTRIC		4,362.38
NAT WEST as at: 30th April - £57,756.92		-----	-----
SKIPTON BS as at: 30th April - £20,680.35		23,000.00	6,995.55

AR proposed the accounts, MB seconded, all in favour and accepted.

**9. To consider the following new correspondence** received and decide action where necessary.

See attached list.

5. It was agreed to contact the Post Office and enquire about a mobile service for the village.

12. We are advised a new Code of Conduct will be coming out soon.

20. No reply has yet been received from CDC relating to our enquiries regarding these trees.

10. Notify the Clerk of matters for inclusion on the agenda of the next meeting.

11. To confirm the date of the next meeting as **Wednesday 2 June 2021**

There being no further business the meeting closed at 10.05pm.

### **Planning Applications – Closed Meeting 12 May 2021**

**Appl. No. 2021/22483/HH** Single storey rear extension – Bumble Cottage, South Street, Gargrave

**Appl. No. 2021/22454/HH** Extension to front porch, 26 Marton Road, Gargrave

**Appl. No. 2021/22720/HH** Amendment to planning approval 4 Goffa Mill, Gargrave -  
**2019/21016/HH**

**Appl. No. 2021/22792/LBC** Remove cement pointing, replace external windows and doors – Old Hall Farmhouse, 4 Old Hall Fold, West Street, Gargrave.

Planning Decision Notice – Variation of condition No 2 – Coldwell House, Skipton Road, Gargrave

Planning Decision Notice – Variation of condition No 1 – Land off Hellifield Road, Gargrave

**Confirmation of Deadline for Decision** to remove 4 Trees in The Plantation, South Street, Gargrave will be 12 May 2021.

### **Correspondence List – Closed Meeting 12 May 2021**

1. NALC Chief Executive Bulletin dated 30.4.2021
2. NYCC Bulletin Update dated 28.04.2021
3. YLCA Law & Governance Bulletin
4. NALC 23.04.2021 Rural Broadband information.
5. Mobile Postal Services query from local resident and response.
6. Gargrave Parish Council vacancies correspondence.
7. YLCA Update on remote versus face to face meetings.
8. Flood Awareness Training, two dates offered by NYCC.
9. Complaint re Graffiti on Coniston Cold Railway Bridge, both sides, ongoing.
10. DNAire Interpretation Board, location agreed on Dam Side.
11. VAT reclamation on digital services information provided by YLCA 28.04.2021
12. CDC NALC Code of Conduct Update information.
13. Dog Penalty Warning Signs and Poster agreed with Volunteer Group.
14. Yorkshire Water work at rear of Airedale Mills (Systagenix)
15. Parishioner's query and our response relating to Pinfold area.
16. CDC Statement of Licensing Policy Consultation.
17. Email from resident relating to restriction of access on Church Street, and our reply.
18. Request and response from Area5 relating to funding of dropped kerb on North Street.
19. Confirmation from Area5 that Jetvac and cameras have attended Marton Road, gullies replacement in the future.
20. TPO's on Mill Lane, GPC's property.
21. Email from local resident query/response for site for new gift shop.
22. Summer Seat booking agreed 22 May 2021 for Plants and Open Garden advert.
23. Data Protection Officer at CDC notice of resignation. Replacement P/T basis only.
24. Email from resident of Airedale Avenue, complaining of parking outside properties and our response.

