

## **GARGRAVE PARISH COUNCIL**

### **Gargrave Neighbourhood Plan Working Group Wednesday 6 January 2016 at 7.30 pm Gargrave Village Hall**

**Present:** Chairman Edward Bartle, Chairman of Parish Council, Peter Ward, Cllr Janet Turner, Cllr David Syms, Jane Drake, Rufus Drake, Michael Palin, Chris Lloyd and Clerk-Kath Ashby

**1. To receive apologies:** None received.

**2. To approve the minutes of the GNPWG held on Wednesday 2<sup>nd</sup> December 2015:**  
Proposed by Edward Bartle and seconded by David Syms, all in favour.

**3. Matters arising from the minutes of the meeting on 2<sup>nd</sup> December 2015:**

5.2 Rufus Drake told the meeting that his point was that Craven may not view our plan as a replacement but as an addition to their Local Plan.

Item 3. Edward Bartle told the meeting that he did not think we had received anything from Highways.

Chris Lloyd confirmed that he had not heard anything from NYCC Highways.

5.3 It was agreed that Edward Bartle would write to Louise Kirkup to see what her take was on this matter. The advice from Louise Kirkup was to try and get an early meeting with Stephen Brown.

Edward Bartle told the meeting that the day after the last meeting he emailed Stephen Brown, received no response, four days later emailed again, no response to that one, thirteen days after his original email he decided to track Mr Brown down. He therefore telephoned and had a ten-minute discussion when he gave some suggested dates but unfortunately Louise Kirkup had appointments on all the dates offered. The first thing Stephen Brown said was he should really have told me earlier but he was actually leaving the job at the end of December and starting a new job in East Anglia and his last day would be 23<sup>rd</sup> December 2015.

Edward Bartle told the meeting that he spoke with Neville Watson and he read out the email to the meeting which suggested Sian Watson maybe our first point of contact until advised otherwise. It was left that Sian Watson would contact us after the New Year holiday.

Edward Bartle did ring Sian Watson and spoke with her and she advised him that she was not aware of who was taking over from Stephen Brown and that she could not see a meeting being arranged with us until after February 2016.

Edward Bartle told the meeting that he had recently attended the Parish Council meeting on 4 January 2016 and had accounted the situation to Cllr Simon Myers who

asked him to send Stephen Brown's email through to him and he promised to take the matter up.

#### **4. Current situation with CDC and progress of the NP:**

##### **4a Mike's proposal re Cravens Representation for our Formal Consultation:**

The meeting discussed how it expected CDC to treat indiscriminate planning applications for sites in Gargrave. Mike Palin's suggestion that the following question should be posed to CDC was accepted, namely "What specific criteria and evidence bases would CDC draw upon to determine any indiscriminate planning applications it received for sites in Gargrave. The GPC appreciates that in the absence of a Local Plan the NPPF should be used, but we should appreciate more detail on exactly how."

Mike Palin felt that we needed CDC to expand on the four points raised before we go into a meeting with them. Preparation is needed beforehand, so by having some expansion on the points Stephen Brown has made, we could arrange to have a brief before we arrange a meeting date.

Cllr Peter Ward told the meeting that we need some comments from them as to what they mean and some broader scope. We also need to confirm an agenda for a meeting with them within the next few weeks.

Rufus Drake asked the meeting if the Parish Council was going to carry out Mike Palin's proposal.

This was to point out to CDC that they have missed 21<sup>st</sup> December deadline because of staff problems. The response we are looking for is more meat on the bone from Stephen Brown on the four points raised and also to request a meeting with them to discuss the points they are raising.

A discussion followed and it was decided to prepare a letter to be sent out to Sian Watson, Nigel Watson, David Smurthwaite, Simon Myers and Alan Sutcliffe.

Mike Palin agreed to draft a letter and send through to the Parish Council email. Cllr Peter Ward confirmed that a letter would be formulated and this would be sent to Louise and the group for their thoughts and approval.

It was agreed that once everyone was happy with the letter this would be sent out next week.

##### **4b GNPWG's response to CDC's committed support of Planning Applications outside our emerging Neighbourhood Plan:**

A further discussion took place at what if anything could be done to protect the plan from any planning applications.

Rufus Drake told the meeting that he has concerns that Craven will carry on and the Neighbourhood Plan will be an addition in their mind, which just means more planning. We may need to re-evaluate what we are going to do.

Cllr Peter Ward read out to the meeting the copy of the letter sent out to CDC Councillors advising of the Neighbourhood Plan.

The meeting agreed that they needed to focus initially on the four points raised by Stephen Brown and get feedback first of all before a meeting with CDC was arranged.

Rufus Drake asked what the opinion of the Parish Councillors was to indiscriminate planning applications.

Cllr Janet Turner advised that the Parish Councillors trust what is being done within this group.

Cllr Peter Ward confirmed that a letter would be prepared on Monday which would first of all be submitted to Louise Kirkup and the group and unless Louise disagrees, the letter will be sent.

TO DO

Prepare an Agenda for a meeting with CDC?

Chris Lloyd asked if we were going to respond to the Morton document as there are a lot of things in it which are not correct.

Edward Bartle confirmed the Representation Forms will all go through to Louise Kirkup and it will be up to our Consultants to do the analysis.

The Clerk is to input the Representation Forms onto the word document provided by our Consultants to send through to Louise Kirkup by the end of January 2016.

Edward Bartle told the meeting that with the comments we have from Stephen Brown and CDC, that is why we have to be very careful.

Cllr Janet Turner raised the matter that it was disappointing we had received no feed-back from NYCC Highways whatsoever. Chris Lloyd agreed to contact Melissa Burnham and ask the question again.

#### **6. Future Funding:**

A new grant has been applied for which they have accepted and will go through for approval next week. Locality has indicated that further funds can be applied for if these are required.

**8. Date of next meeting:** To be confirmed.

There being no further business, the meeting closed at 9.30pm