

# GARGRAVE PARISH COUNCIL

## Minutes of the Gargrave Neighbourhood Plan Working Group Wednesday 22 October 2014 @ 7.30pm Gargrave Village Hall

**Those present:** Chairman Siobhan Jose, Chair of Parish Council Janet Turner, Parish Cllr David Syms, Mike Bland, Chris Lloyd, Anne Hargreaves, Parish Council Clerk, Kath Ashby and two parishioners.

- 1. Apologies:** were received from Ian Maxwell, Peter Ward and Edward Bartle.
- 2. Matters arising from previous minutes:** nothing raised.  
Due to computer problems an Agenda had not been prepared. SJ said the main points to cover were:-
  - 1) Re-capping on meeting with CDC
  - 2) Feedback from Kirkwells meeting
  - 3) Action Points to be decided
- 3. Re-capping on meeting with CDC** Janet passed round notes prepared from the meeting with Stephen Brown planning officer Craven District Council at their offices on 14 October 2014. SJ expressed her concerns about the business use, as we are still not getting any direct information just a general indication that they have identified a need. It was agreed that we must ask CDC to give us evidence of this need.

Concerns were also raised regarding point 1.3 which states they believe that ½ Hectare of land is needed to be set aside. Where has CDC got this from, again more evidence is needed.

MP mentioned support documents, a document on the allocation of employment land their planning committee has considered. First document was published in May 2013. There is reference to an updated version in October 2014 and he has searched the website but found nothing. The employment land allocation in Craven is next to A roads and most of the sites are subject to flooding.

One of the parishioners advised the meeting that this is not being properly consulted on. Why have they added Gargrave into another area and cherry picked Gargrave for employment land.

Also he added he understood a report commissioned by Craven, Harrogate and Richmond for flood risk and need for sequential testing was done by JBA consulting in two volumes published in April 2010. Craven took the results from these commissioned reports to deal with checklist 1 and 2 flood requirements and sequential testing. He also believes the sites chosen by Craven in Gargrave came along after the commissioning of this report. GA028, GA029 and GA025 appear on the environment agency website as high risk of surface water flooding for part of the sites and for 28 and 29 along

the length of Chew Lane and its beck which is the access. They should have been subjected to the sequential test, which would have thrown them out.

JT said that during the meeting with SB it was made clear that Gargrave Parish Council were not going to give up and that is why we are doing a Neighbourhood Plan. SB accepted that.

- 4. Feedback on meeting with Kirkwells** bearing in mind that the deadline is 3 November, what we put in on behalf of the Neighbourhood Planning Group. Timescale and therefore we need a holding response of what we are intending to do over the next two or three months. Kirkwells feel that we can state that Gargrave can make its own allocation and they can explain this to CDC with a follow up meeting. Kirkwells will do their own draft pro-forma on each of the sites.

Towards the end of the meeting it was agreed with Kirkwells to form a smaller group to communicate with Kirkwells and then report back to the Neighbourhood Planning Group.

CL will be the point of contact for Kirkwells and all emails through CL too with a copy to the Parish Council email.

## **5. Action points – Plan**

Prepare a draft of the a holding response and then pass to Kirkwells who will Prepare a draft plan narrative. Decide whether we want to do a call for sites To prepare a local assessment criteria.

Take Gargrave out of the plan and add our own plan, our Gargrave Neighbourhood Plan. This needs doing sooner rather than later. The next planned meeting with Kirkwells is 10 November 2014.

Send through relevant documents that we have at Parish Council level.

A call for sites – These are alternative sites.

We need posters to go up throughout the village, website, Craven Herald and the notice board. The Parish Magazine can also be used. We need to mention that anyone unsure can email the Parish Council for further information.

JT told the meeting that Kirkwells are all for having more drop in sessions where villages can come along and air their concerns and get questions answered. The office is also open every Monday evening where one or more of the Parish Councillors will be present.

Draft response to go to Kirkwells by next Tuesday.

AH will do a first draft and send over to SJ and off to Kirkwells Tuesday 28<sup>th</sup> October and then to the Neighbourhood Planning Group.

A holding response Thurs 30 Oct, to Kirkwells for their comments and then to Parish Council 1 November for a sign off exercise and then send electronically to CDC by the 3 November 2014.

CL said that Kirkwells did ask for some narratives.

SJ said she would like to use extracts from the report she has already done about people's concerns, and what they would like including in the plan.

JT read out the list of documents the Parish Council have on the profile. JT's husband will drop these off at Kirkwell's office. JT then passed round the meeting a copy of letter PW prepared and sent to Systagenix to enquire if they would consider having part of their site put forward for possible commercial use. This site has good access onto the A65 and would be a good alternative site for employment.

MB said that if we find that we need to have employment, he feels that this site would be ideal.

MP advised the meeting that he has received an acknowledgement from the Big Lottery and we will know if we have been successful in 30 days from the 16 October 2014.

**To agree time and date of next meeting:** A full meeting was arranged for Monday 17 November at 7.30pm