

GARGRAVE PARISH COUNCIL

Minutes of the Gargrave Neighbourhood Plan Working Group Wednesday 17 December 2014 @ 7.30pm Gargrave Village Hall

Those present: Chairman Edward Bartle, Chair of Parish Council Janet Turner, Pr Cllrs David Syms, Peter Ward, Mike Palin, Chris Lloyd, Anne Hargreaves, Michael Wellock, Louise Kirkup of Kirkwells, Parish Council Clerk, Kath Ashby and two parishioners.

- 1. Apologies:** were received from Alan Robinson, and Mike Bland who has now resigned.
- 2. Matters arising from previous minutes:**

Edward Bartle asked for a small amendment to the minutes in last paragraph of point 4. Clerk to amend Minutes accordingly.

He also asked if Cllr Janet Turner and Cllr Janet Sugden would be happy to take over the finance for the group. Cllr Turner confirmed that they would be willing to do this.

Mike Palin asked for clarification on the Systagenix site. Cllr Peter Ward explained that he felt sure this was in connection with GA025 and the traffic island on the A65 which would have to be modified.
- 3. Questions for Kirkwells** – Edward Bartle asked Kirkwells for clarification on what work they plan to do for the Neighbourhood Plan and if the set fee agreed would cover all. Kirkwells confirmed that the amount agreed would cover all the necessary work to prepare and produce the Neighbourhood Plan.
- Cllr Janet Turner requested that when Kirkwells do send their invoice, could they make it out to Gargrave Parish Council.
- Anne Hargreaves told Kirkwells that the group were hoping that Stephen Brown was going to attend the meeting this evening and must apologise to all that he has not been able to make it.
- Michael Wellock advised the meeting that the legal position is that there is nothing to stop a Neighbourhood Plan going ahead of CDC's Local Plan. It is however in the national framework the plan is discussed with CDC. We do need the support of CDC at a senior level and this strengthens our argument. We must be prepared with positives before we have our meeting. The Local Plan is not going to appear until August 2015 and this is to our advantage.
- Cllr Janet Turner said she is sure that CDC realise that we are not going away and asked if it would make sense to ask Stephen Brown and somebody more senior to that meeting as well?
- Michael advised the meeting that he felt we should contact Stephen Brown and ask him for some available dates for a meeting, early in January 2015.
- 4. Finalised Site Assessment Criteria** – Edward Bartle advised the meeting that this item had been taken off the Agenda to allow more time for Anne Hargreaves to finalise the Site Assessment Criteria.

5. Call for Sites – Anne Hargreaves told the meeting that before the call for sites can go ahead, the Site Assessment Criteria must be finalised. Once this is completed, Anne will email around to the group for comments.

6. Narrative for the Neighbourhood Plan. Discussion, comments and amendments – Anne Hargreaves suggested that a separate meeting should take place to discuss the Narrative at a future date. All in favour.

7. Request from Richard Morton to attend future meetings – Edward Bartle read out a letter from Richard Morton about attending the Neighbourhood Planning Meetings. It was decided to suggest a meeting with Mr Morton. Cllr Janet Turner explained to the meeting that Mr Morton has already attended one of the monthly Parish Council Meetings. He was advised at this time that we were going through the legal requirements and therefore we would contact him at such time when we could discuss anything further with him.

Michael Wellock told the meeting that they needed to decide which meetings are open ones and which are closed because the group need their own private thinking time and discussions which are not open to the public. Anne Hargreaves suggested that Edward Bartle goes along to the Parish Council monthly meeting and reads a report on the progress of the Neighbourhood Planning Group.

Edward Bartle will respond to Richard Morton this week advising him that his client will not be allowed to attend the Neighbourhood Planning meetings. He can however attend and speak in the public participation section only, at the monthly Parish Council meetings.

8. Progress with GNPWG website, transparency issues and publishing Minutes – The Clerk updated the meeting on the progress of the website, A sub-site link is now live on the Parish Council website where information can be uploaded on a regular basis.

9. Yorkshire Dales National Park Authority and Protected Green Spaces – Chris Lloyd advised the meeting that he has found a document prepared by the Yorkshire Dales National Park, approved by the Council relating to sites that should be protected. Two of these are on the list, GA005 and GA023. Chris Lloyd is to ask the Yorkshire Dales National Park why these particular sites have been protected.

10. Any other business – The meeting agreed that their next meeting should be when the site assessment criteria and narrative are finalised.

A meeting was agreed for 21st January 2015 and the Clerk to request that we no longer advertise these meetings in the Craven Herald. The next meeting planned with Kirkwells will be 25th February 2015.

The meeting closed at 9.50pm

